

## Payment Options

We offer several convenient and secure ways to pay for your orders. Please review the options below to choose the method that best fits your needs.

### **NEW!: Convenient and Secure Online Payment Portal**

You can now make payments quickly and securely through our online payment portal. This easy-to-use platform allows you to submit ACH or credit card payments directly from your desktop or mobile device—no forms, no faxing, no delays.

Visit: <https://smartpay.profitstars.com/express/Color>

**ACH Payments:** Make direct transfers from your bank account through the portal with no added fees.

**Credit Card Payments:** Pay using Visa or MasterCard. A 2.5% convenience fee applies to all credit card transactions.

### **Open Payment Terms**

To apply for open account billing, please complete our Credit Application Form and email it to:

**Frontdesk@colorhousegraphics.com, Attn: Accounting Manager.** Be sure to sign the form before submitting it.

Fillable Form Link: <https://colorhousegraphics.com/wp-content/uploads/2023/04/credit-app.pdf>

### **ACH (Automated Clearing House)**

In addition to using the online portal, you may also choose from the following ACH options:

1. Customer-Initiated Transfer: Send payment from your bank to ours. Contact your sales representative for routing details.

2. CHG-Initiated Withdrawal: Complete the ACH Withdrawal Authorization Form: **Form link:**

<https://colorhousegraphics.com/wp-content/uploads/2020/09/ach-withdrawal-authorization-form-1.pdf>

**Email it to: Frontdesk@colorhousegraphics.com. No fees apply.**

### **Credit Cards**

Payments can be made through the online payment portal or by submitting a Credit Card Authorization Form.

We accept Visa or MasterCard,

Please note: A 2.5% convenience fee applies to all credit card transactions.

Form link: <https://colorhousegraphics.com/wp-content/uploads/2019/12/cc-authorization-6.pdf>

### **Debit Cards**

Debit cards must be processed as credit transactions and are subject to the 2.5% convenience fee.

### **Checks**

Business and personal checks are accepted. Shipments may be held until payment is fully processed.

### **Bank Wire Transfer**

Please contact your CHG representative for detailed instructions on sending a wire transfer.

### **Money Orders or Cashier's Checks**

Accepted, though additional bank fees may apply.

### **Questions?**

If you have any questions about these options, please contact our Accounting Manager:

Phone: (800) 454-1916

Email: [Frontdesk@colorhousegraphics.com](mailto:Frontdesk@colorhousegraphics.com)